



Christian Heritage College
Liberal Arts Courses Handbook 2020

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All CHC [policies](#), [documents](#) and [forms](#) referred to in this Handbook are available on relevant pages of

Welcome

CHC calendar 2020

For up-to-date information, please check the *Calendar* on the [Documents](#) page of the CHC website on a regular basis as dates are subject to change.

SEMESTER 1, 2020

WINTER SEMESTER, 20

Important dates 2020

Semester 2, 2020	
Close of applications for commencing international students (non-student visa holders)	1 May
Close of applications for commencing international students (current student visa holders)	10 June
Unit Selection Forms – on-time submission (continuing domestic and international students)	13 July
Unit Selection Forms – on-time submission (commencing international students) ³	13 July
Orientation program for all commencing students	16 July
Close of applications for commencing domestic students	15 July
Semester 2, 2020 commences	20 July
Last day for adding units	31 July
Last day for dropping units without financial penalty (CENSUS DATE)	13 August
On-time date for application to graduate - end-of-year conferral period	1 October
Ministry Development Week (School of Ministries)	7-11 September
Last day for dropping units without academic penalty	11 September
Mid-semester break (School of Ministries)	21 September-2 October
Mid-semester break (not School of Ministries)	28 September-2 October
Semester 2, 2020 exam period	2-13 November
End of Semester 2, 2020	13 November
Semester 2, 2020 results released	30 November
Semester 2, 2020 deferred and supplementary exam period	7-11 December

Semester 3, 2020 ⁴	
Unit Selection Forms – on-time submission (continuing students)	26 October
Semester 3, 2020 commences	16 November
Last day for adding units	27 November
Last day for dropping units without financial penalty (CENSUS DATE)	7 December
Last day for dropping units without academic penalty	8 January 2021
End of Semester 3, 2020	19 February 2021
Semester 3, 2020 results released	8 March 2020

Postgraduate Business courses only:	
Study Period 4, 2020	
Close of applications	22 June
Unit Selection Forms – on-time submission (commencing and continuing students)	29 June
Study Period 4 commences / Last day for adding units	6 July
Last day for dropping units without financial penalty (CENSUS DATE)	13 July
Last day for dropping units without academic penalty	31 July
End of Study Period 4	14 August
Study Period 5, 2020	
Close of applications	10 August
Unit Selection Forms – on-time submission (commencing and continuing students)	17 August
Study Period 5 commences / Last day for adding units	24 August
Last day for dropping units without financial penalty (CENSUS DATE)	31 August
Last day for dropping units without academic penalty	18 September
End of Study Period 5	2 October
Study Period 6, 2020	
Close of applications	28 September
Unit Selection Forms – on-time submission (commencing and continuing students)	5 October
Study Period 6 commences / Last day for adding units	12 October
Last day for dropping units without financial penalty (CENSUS DATE)	19 October
Last day for dropping units without academic penalty	6 November
End of Study Period 6	20 November

CHC Events 2020	
<i>School of Ministries Graduation ceremony (2019 graduands)</i>	<i>16 February</i>
<i>Open Night</i>	<i>14 May</i>
<i>Open Night</i>	<i>20 August</i>
<i>Open Night</i>	<i>22 October</i>
<i>CHC Graduation ceremony (2020 graduands) (not School of Ministries)</i>	<i>11 December</i>
<i>CHC closed</i>	<i>21 December-1 January</i>

³ A late enrolment fee will be charged to commencing international students who do not submit their Unit Selection forms for Semester 2, 2020 by this date.

⁴ Semester 3 is not available to commencing students.

Section 1: General information

1.1 Millis Institute staff

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Academic faculty

Dr Ben Myers, Director (Literature, Theology)

Dr Simon Kennedy (C.8:221(ty)1l99517(o6)6(8371(5)7.0ual016F()-15315.gam6.99868(e)9.i00177(o)-2l.9989647(v)3.so98

2.3 Diploma of Liberal Arts: Foundations of Wisdom (MI02)

The Diploma of Liberal Arts: Foundations of Wisdom is a one-year course (full-time equivalent) and is available on both a full-time and part-time basis.

The Diploma of Liberal Arts: Foundations of Wisdom is designed to introduce students to the disciplines of history, literature and philosophy by providing a sampling of units from the ~~bachelor's~~ degree core curriculum. It also aims to develop cognitive and communication skills to facilitate heightene

Recommended enrolment pattern

The recommended enrolment pattern for the Diploma of Liberal Arts: Foundations of Wisdom, for entry in Semester 1, is provided below.

Table 2: Sample full-time enrolment pattern

Year/Semester	Unit Code	Unit Title	Credit Points	Enrolment requirements
Year 1, Semester 1	CS116	Christian Foundations for Work and Vocation I	10	Nil
	Elective		10	Nil
	Elective		10	Nil
	Elective		10	Nil
Year 1, Semester 2	THL171	Christian Thought and the Liberal Arts	10	Nil
	Elective		10	Nil
	Elective		10	Nil
	Elective		10	Nil

2.4 Bachelor of Arts in the Liberal Arts (MI11)

The Bachelor of Arts in the Liberal Arts is a three-year course (full-time equivalent) and is available on both a full-time and part-time basis.

The Bachelor of Arts in the Liberal Arts provides the basis of entry to graduate courses in a variety of disciplines, including but not limited to history, philosophy, theology, and literature (subjects in which students in the bachelor degree can pursue a major) as well as drama, law, journalism, teaching and public policy.

The maximum time allowed for the completion of the Bachelor of Arts in the Liberal Arts is 10 years.

Students can choose to accelerate their studies in order to complete the course in either 2 or 2.5 years. This requires students to undertake a study load in Semesters 1 and 2 that is above a standard full-time load, and to enrol in intensive units in the Winter Semester and Semester 3. Students who wish to accelerate their completion of the course are to consult the Course Coordinator.

History

Core

- HT101 A Map of Time: An Introduction to History
- HT102 The West: Culture and Ideas
- HT241 A History of Christianity
- HT242 History and Theology of the Reformation

Elective

- HT212 War and Peace 1914 - present
- HT213 Social and Political Movements in the 20th Century
- HT231 Ancient Greece and the Threshold of Democracy
- HT320 Turning Points in Australian History
- HT385 Philosophies of History
- HT397 Research Project in History

Literature

Core

- LIT101 Great Books of the Western World I
- LIT102 Great Books of the Western World II
- LIT200 Classical Literature



3.3 Graduate Certificate in the Liberal Arts (MI31)

The Graduate Certificate in the Liberal Arts is a one-semester course (full-time equivalent).

The maximum time allowed for the completion of the Graduate Certificate in the Liberal Arts is five years.

The Graduate Certificate in the Liberal Arts is nested within the Graduate Diploma in the Liberal Arts and provides an early exit point from that award as well as being a stand-alone qualification. Students who successfully complete the Graduate Certificate in the Liberal Arts may apply to enter the Graduate Diploma in the Liberal Arts. Students who are enrolled in the Graduate Diploma in the Liberal Arts may exit with the Graduate Certificate in the Liberal Arts, subject to the completion of course requirements.

Table 6: Course Requirements – Graduate Certificate in the Liberal Arts

Course title:	Graduate Certificate in the Liberal Arts
Course structure:	

Table 7: Course Requirements – Graduate Diploma in the Liberal Arts

Course title:	Graduate Diploma in the Liberal Arts
Course structure:	The Graduate Diploma in the Liberal Arts comprises one core unit and sev

Section 5: Staff contacts

5.1 Staff contacts

5.1 Staff contacts

Knowing who to contact means that you will be able to deliver and receive communication more effectively. The table below indicates the person(s) to whom you should direct your enquiries depending upon the issue.

While all staff may be consulted about general matters and questions, certain issues are the responsibility of the staff members listed below. If in doubt about whom you should approach regarding an issue, please ask at the Student Administration Office.

Topic/Issue	Staff Member
Counselling and Support Centre	counselling@chc.edu.au
Disability support	disabilitysupport@chc.edu.au
End-of-Semester examinations	Student Administration (sadmin@chc.edu.au)
Enrolment issues and student enquiries	Student Administration (sadmin@chc.edu.au)
FEE-HELP and HECS-HELP enquiries	Student Administration (sadmin@chc.edu.au)
IT support	itsupport@chc.edu.au
LAUNCH	Student Administration (sadmin@chc.edu.au)
Moodle™ support	moodle@chc.edu.au
International Student Liaison Officer	Stephanie Germain (sgermain@chc.edu.au)
Payment of monies	Pay Online or Student Administration
Resource materials	Library staff
Student Advocacy Officer	studentadvocacy@chc.edu.au
Student grievances	Student Administration (sadmin@chc.edu.au)
Student Life Coordinator	Stephanie Germain (sgermain@chc.edu.au)
Student Representative Council	studentcouncil@chc.edu.au
Student Services	Stephanie Germain (sgermain@chc.edu.au)
Study Support Tutor	studysupport@chc.edu.au
Timetable and Intensives Schedule	Student Administration (sadmin@chc.edu.au)
Tuition fees and student contribution amounts	CHC Business Office
Unit work	Unit lecturers/tutors
Millis Institute staff	
Director, Millis Institute	Dr Ben Myers
Course Coordination	Alexandra Crook
Administration Officer	Alexandra Crook